



# HARYANA STATE POLLUTION CONTROL BOARD

C-11, SECTOR-6, PANCHKULA

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## Office Order

Whereas the procedure for processing the applications for grant of registration for recycling/reprocessing of Hazardous Waste specified in Schedule-IV of the Hazardous Waste (Management, Handling & Transboundary Movement) Rules, 2008 were issued vide order Endst. No. HSPCB/2010/4444-68 dated 20.12.2010.

Whereas the Ministry of Environment, Forest & Climate Change, Govt. of India has notified the Hazardous & Other Wastes (Management & Transboundary Movement) Rules, 2016 on 04.04.2016 in supersession of Hazardous Waste (Management, Handling & Transboundary Movement) Rules, 2008 user in its has been prescribed that commonly recyclable waste as given in schedule-IV of these Rules, the guidelines already prepared by the Central Pollution Control Board shall be followed and therefore the revised procedure is required to be laid down for processing the applications for authorization of the unit for desirous of recycling of hazardous waste listed in Schedule-IV, according to the provisions of these Rules.

Therefore, it is hereby ordered that the following procedure will be followed for processing the applications for the grant/renewal of authorization of the unit for desirous of recycling of Hazardous Waste listed in Schedule-IV of the Hazardous & Other Wastes (M&TM) Rules, 2016:-

1. The applicant desirous of recycling of Hazardous Waste as listed in Schedule-IV of these Rules, will submit Form-1 prescribed in the Rules accompanied with the documents as given in the checklist at **Annexure-A** in duplicate to the concerned Regional Officer.
  2. After the receipt of the complete case, inspection shall be carried out by a team of officers of the Regional Office concerned consisting of the Regional Officer and concerned AEE/ Scientist B of the Region to verify whether the applicant is utilizing environmentally sound technologies and possesses adequate technical capabilities, requisite facilities and equipments to recycle the hazardous waste.
  3. The Regional Officer will submit the verification report on the prescribed format given at **Annexure-B** alongwith one copy of Form-1 and all original documents submitted by the applicant, within 21 days to the Head Office giving definite recommendations for refusal or grant of authorization as the case may be, on the merits of the case.
  4. The authorization shall be issued in the prescribed Form-2 alongwith the prescribed passbook as per the pattern of CPCB to maintain the records of Hazardous Waste procured by the applicant recycling for the same, and copy of field inspection report signed by the concerned officers of the Board indicating the adequacy of facilities for recycling/reprocessing as per Rule 3 or will be refused after following the due procedure as the case may be, based upon the recommendations of Regional Officer with the approval of the Competent Authority.
  5. Till the online system for processing the applications for authorization under Hazardous & Other Waste (Management & Transboundary Movement) Rules, 2016 with new prescribed forms, is developed and implemented the IT Branch as already asked vide letter no. HSPCB/2016/69-87 dated 08.06.2016, the applications for recycling of hazardous waste as listed in the Schedule-IV, shall be submitted in hard copy and will be decided at the level of Branch in Head Office dealing with the subject matter, with the approval of the Chairman as per above said prescribed procedure,. As and when the online system for submission and processing the applications for authorization under Hazardous & Other Waste (Management & Transboundary Movement) Rules, 2016 is implemented with the new prescribed Forms, then all such applications for authorization under the above said Rules including for recycling of hazardous & other waste shall be processed through OCMMS and decided by concerned Branch Incharges in Head Office with the approval of Chairman or as per the powers delegated by the Board from time to time.
  6. The status of all such units authorized by the Board for recycling/reprocessing of Hazardous Waste as per Schedule-IV of these Rules will be displayed on the website of the Board under the heading "Authorized Recyclers of Hazardous Waste of Haryana", immediately after authorization is issued by the Board.
- The above orders shall come in to force with immediate effect.

Dated Panchkula, the

16<sup>th</sup> August, 2016

Endst. No. HSPCB/HW/2016/405-25

S.N. Roy, IAS

Chairman

Dated: 19/8/16

A copy of the above is forwarded to the following for information and necessary action:

1. All Branch Incharges in Head Office.
2. All Regional Officers in the field.
3. PS to Chairman/ PA to Member Secretary for information of the officers.
4. Nodal Officer (IT) for uploading the orders on the website of the Board.

Sr. Scientist HQ  
For Chairman



**Check list of documents for obtaining authorization by  
recyclers of Hazardous Waste as per Schedule-IV**

**A. New Cases**

1. Duly filled up application in form - 1.
2. Copy of Consent to Establish (CTE) granted by the Board under Water Act, 1974 and Air Act, 1981.
3. Copy of Consent to Operate (CTO) granted by the Board under Water Act, 1974 and Air Act, 1981.
4. Occupier/ authorized person Certificate issued by the Management of the applicant industry.
5. Copy of emergency response plan regarding procedures for dealing with emergency situations (viz. spillage or release or fire) as specified in the guidelines of CPCB (refer column no. 4 of part A of application form).
6. Undertaking or declaration to comply with all provisions including the scope of submitting bank guarantee in the event of spillage, leakage or fire while handling the hazardous and other waste (refer column no. 5 of part A of application form).
7. Registration issued by the District Industries Centre showing installed capacity of unit.
8. Proof of installed capacity of plant and machinery for processing the hazardous waste issued by the District Industries Centre or any other government agency authorized in this behalf.
9. Plan showing the details of secured storage of wastes including the storage capacity.
10. Process description including process flow sheet indicating equipment details, inputs and outputs (input wastes, chemicals, products, by-products, waste generated, emissions, waste water, etc.). Attach separate sheets.
11. Design scheme of pollution control systems such as Effluent Treatment Plant, scrubbers, etc. including mode of disposal and detail of storage facility for raw material and hazardous waste generated.
12. Report on the compliance with the guidelines of CPCB from time to time for Environmentally Sound recyclers of Hazardous Waste.
13. Membership of CHWTSDF.

**B. Renewal Cases**

1. Duly filled up application in form - 1.
2. Self-certified compliance report in respect of effluent, emission standards supported with latest analysis report under Water Act, 1974 and Air Act, 1981 as applicable and the conditions specified in the authorization for hazardous

and other wastes alongwith copies of annual returns of last 3 years.

3. Copy of valid Consent to Operate (CTO) granted by the Board under Water Act, 1974 and Air Act, 1981.
4. Occupier/ authorized person Certificate issued by the Management of the applicant industry.
5. Undertaking or declaration to comply with all provisions including the scope of submitting bank guarantee in the event of spillage, leakage or fire while handling the hazardous and other waste (refer column no. 5 of part A of application form).
6. Agreement made with the operator of CHWTSD/ Service providers for disposal of Hazardous waste generated from the facility.
7. Report on the compliance with the guidelines of CPCB from time to time for Environmentally Sound recyclers of Hazardous Waste.

- Note:
1. In case, there is an increase in capacity then the applicant will apply a fresh and will obtain CTE from the Board for the same.
  2. The application and documents to be submitted in duplicate.

Verification report for the application of authorization for recycling of Hazardous Waste listed in schedule-IV of Hazardous & Other Waste (M&TM) Rules, 2016 regarding M/s \_\_\_\_\_

(To be submitted by Regional Officer)

- |  |   |          |                  |
|--|---|----------|------------------|
| 1. Name of the unit  | : |          |                  |
| 2. Location of the unit  | : |          |                  |
| 3. Date of Receipt of application  | : |          |                  |
| 4. Capital investment cost of the unit   | : |          |                  |
| 5. Category of Hazardous Waste to be processed   | : |          |                  |
| 6. Date of issuance of CTE with validity date  | : |          |                  |
| 7. Date of issue of CTO with validity date   | : |          |                  |
| 8. Date of completion of the project   | : |          |                  |
| 9. Date of inspection  | : |          |                  |
| 10. Name & designation of the officer inspected the unit   | : |          |                  |
| 11. Details of source of Hazardous Waste to be procured  | : |          |                  |
| 12. Quantity of Hazardous Waste to be reprocessed/ recycled  | : |          |                  |
| 13. Installed capacity of unit for reprocessing the hazardous waste  | : |          |                  |
| 14. Mode of final disposal of Hazardous Waste  | : |          |                  |
| 15. Status regarding membership/agreement with CHWTSDF   | : |          |                  |
| 16. Status of ETP/APCM installed<br>(Give details of each component)   | : |          |                  |
| 17. Status regarding storage facility at site for storage of raw material (hazardous waste to be processed) & hazardous waste to be generated  | : |          |                  |
| 18. Status of Energy meter installed on PCD  | : |          |                  |
| 19. Quantity of effluent & its final mode of disposal  | : | Quantity | Mode of Disposal |
| Domestic Effluent  | : |          |                  |
| Trade Effluent   | : |          |                  |
| 20. Height of Stack(s) attached with process from ground level (in meters)   | : |          |                  |
| 21. Stack height of DG sets from ground level (in meters)  | : |          |                  |
| 22. Comments & details on compliance of guidelines followed by the unit for installation of Environmental sound technology regarding commonly recyclable Hazardous Waste as per schedule IV of HW(TM) Rules prepared by CPCB in January, 2010 or as amended from time to time. | : |          |                  |
| 23. Give details regarding compliance of the conditions specified in the authorization/ registration earlier granted (for renewal cases)   | : |          |                  |
| 24. Remarks  | : |          |                  |
| 25. Recommendations  | : |          |                  |
| a. (In case of grant)  | : |          |                  |

Certified that the applicant is utilizing environmentally sound technologies and possesses adequate technical capabilities, requisite facilities and equipment to recycle / reprocess hazardous waste.

Therefore authorization to the applicant is recommended.

b. (In case of refusal)

In case the applicant is not complying the above mentioned stipulations then the Regional Officer will issue show cause notice for refusal of authorization to the unit before sending the case for rejection and will submit final recommendations thereafter on the basis of reply submitted by the applicant.

**Signature of Field Officer**

**Signature of Regional Officer**

**Name & Designation**

**Name**