



# HARYANA STATE POLLUTION CONTROL BOARD

C-11, SECTOR-6, PANCHKULA

Ph-2577870-73 E-mail: [hspcbho@gmail.com](mailto:hspcbho@gmail.com)

## Office Order

Whereas the Ministry of Environment, Forest & Climate Change, Govt. of India has notified the Hazardous & Other Wastes (Management & Transboundary Movement) Rules, 2016 on 04.04.2016 in supersession of Hazardous Waste (Management, Handling & Transboundary Movement) Rules, 2008;

Whereas as per Rule 9 of the Hazardous & Other Wastes (Management & Transboundary Movement) Rules, 2016, the utilization of hazardous and other wastes as a resource or after pre-processing either for co-processing or for any other use, including within the premises of the generator (if it is not part of process), shall be carried out only after obtaining authorization from the State Pollution Control Board in respect of waste for which standard operating procedures or guidelines has been provided by the Central Pollution Control Board and where standard operating procedures or guidelines are not available for specific utilization, the approval has to be sought from Central Pollution Control Board;

Whereas in view of above, the revised procedure is required to be laid down for processing the applications for authorization for actual users of Hazardous and other Waste including utilization except for the recycler of hazardous waste listed in schedule-IV, according to the provisions of these Rules.

Therefore, it is hereby ordered that the following procedure will be followed for processing the applications for the grant/renewal of authorization for actual users of Hazardous and other Waste including for utilization of Hazardous and other Waste for which standard operating procedures (SOPs)/guidelines issued by CPCB (except for the recycler of hazardous waste listed in schedule-IV) under the Hazardous & Other Wastes (M&TM) Rules, 2016:-

1. The applicant actual users of Hazardous and other Waste including for utilization of Hazardous and other Waste for which standard operating procedures (SOPs)/guidelines issued by CPCB (except for the recycler of hazardous waste listed in schedule-IV), will submit Form-1 prescribed in the Rules accompanied with the documents as given in the checklist at **Annexure-I** in duplicate to the concerned Regional Officer.
2. After the receipt of the complete case, inspection shall be carried out by a team of officers of the Regional Office concerned consisting of the Regional Officer and concerned AEE/ Scientist B of the Region to verify whether the applicant is utilizing environmentally sound technologies and possesses adequate technical capabilities, requisite facilities and equipments as per guidelines/standard operating procedures issued by CPCB.
3. The Regional Officer will submit the verification report on the prescribed format given at **Annexure-II** alongwith one copy of Form-I and all original documents submitted by the applicant, within 21 days to the Head Office giving definite recommendations for refusal or grant of authorization as the case may be, on the merits of the case.
4. The authorization shall be issued in the prescribed Form-2 alongwith the prescribed passbook as per the pattern of CPCB to maintain the records of Hazardous and other Waste procured by the applicant for processing for reuse/recycling/recovery/preprocessing/utilization including co-processing and copy of field inspection report signed by the concerned officers of the Board indicating the adequacy of facilities for processing the Hazardous and other Waste as per Rule 3 or will be refused after following the due procedure as the case may be, based upon the recommendations of Regional Officer with the approval of the Competent Authority.
5. Till the online system for processing the applications for authorization under Hazardous & Other Waste (Management & Transboundary Movement) Rules, 2016 with new prescribed forms, is developed and implemented the IT Branch, as already asked vide letter no. HSPCB/2016/69-87 dated 08.06.2016, the application of actual users of Hazardous and other Waste (except for the recycler of hazardous waste listed in schedule-IV), shall be submitted in hard copy and will be decided at the level of Branch in Head Office dealing with the subject matter, with the approval of the Chairman as per above said prescribed procedure. As and when the online system for submission and processing the applications for authorization under Hazardous & Other Waste (Management & Transboundary Movement) Rules, 2016 is implemented with the new prescribed Forms, then all such applications for authorization under the above said Rules including for actual users of hazardous & other waste, shall be processed through OCMMS and decided by concerned Branch Incharges in Head Office with the approval of Chairman or as per the powers delegated by the Board from time to time.
6. The status of all such units authorized by the Board for actual users of Hazardous and other Wastes will be displayed on the website of the Board under the heading "Authorized Actual users of Hazardous and other Wastes of Haryana (except for the recycler of hazardous waste listed in schedule-IV)" immediately after authorization is issued by the Board.

The above orders shall come in to force with immediate effect.

Dated Panchkula, the  
16<sup>th</sup> August, 2016

Endst. No. HSPCB/HW/2016/426-48

S.N. Roy, IAS

Chairman

Dated: 15/8/16

action:

1. All Branch Incharges in Head Office.
2. All Regional Officers in the field.
3. PS to Chairman/ PA to Member Secretary for information of the officers.
4. Nodal Officer (IT) for uploading the orders on the website of the Board.

Sr. Scientist (HQ)  
For Chairman



**Check List of documents for obtaining authorization for actual users of Hazardous and other Waste (except listed in Schedule-IV)**

**A. New Cases**

1. Duly filled up application in form - 1.
2. Copy of Consent to Establish (CTE) granted by the Board.
3. Copy of valid Consent to Operate (CTO) under Water Act, 1974 and Air Act, 1981 granted by the Board.
4. Occupier/Authorized person Certificate issued by the Management of the applicant industry.
5. Registration issued by the District Industries Centre showing installed capacity of unit.
6. Copy of emergency response plan regarding procedures for dealing with emergency situations (viz. spillage or release or fire) as specified in the guidelines of CPCB (refer column no. 4 of part A of application form).
7. Undertaking or declaration to comply with all provisions including the scope of submitting bank guarantee in the event of spillage, leakage or fire while handling the hazardous and other waste (refer column no. 5 of part A of application form).
8. Plan showing the details of secured storage of Hazardous Waste wastes with storage capacity including mode of disposal.
9. Process flow sheet indicating equipment details, inputs and outputs (raw materials, chemicals, products, by-products, wastes, emissions, waste water etc.) - (refer column no. 1 (b) of part B of application form).
10. Membership of CHWTSDF.
11. Report on the compliance with the guidelines/ standard operating procedures for utilization of Hazardous Waste define by CPCB as amended from time to time (only for utilizers /users).

**B. Renewal Cases**

1. Duly filled up application in form - 1.
2. Copy of valid Consent to Operate (CTO) under Water Act, 1974 and Air Act, 1981 granted by the Board.
3. Occupier/Authorized person Certificate issued by the Management of the applicant industry.
4. Undertaking or declaration to comply with all provisions including the scope of submitting bank guarantee in the event of spillage, leakage or fire while handling the hazardous and other waste (refer column no. 5 of part A of application form).
5. Self-certified compliance report in respect of the conditions specified in the authorization granted earlier
6. Copies of annual returns of last 3 years.

7. Copy of agreement made with the operator of CHWTSDF and /or with the actual user of the Hazardous Waste as the case may be.
  8. Report on the compliance with the guidelines/ standard operating procedures for utilization of Hazardous Waste define by CPCB as amended from time to time (only for utilizers /users).
- Note: The application and documents to be submitted in duplicate.

Verification report for the application of authorization for Actual users of Hazardous or other Wastes (except listed in Schedule-IV) under Hazardous & Other Waste (M&TM) Rules, 2016 regarding M/s \_\_\_\_\_

(To be submitted by Regional Officer)

1. Name of the unit :
2. Location of the unit :
3. Date of Receipt of application :
4. Capital investment cost of the unit :
5. :
6. Date of issuance of CTE with validity date :
7. Date of issue of CTO with validity date :
8. Date of completion of the project :
9. Date of inspection :
10. Name & designation of the officer inspected the unit :
11. Details of source of Hazardous and other Waste to be procured :
12. Quantity of Hazardous type and category with other Waste to be utilized/ used/ recyclers. :
13. Installed capacity of unit for utilization/ use of the hazardous and other waste as per registration issued by District Industries Centre. :
14. Mode of final disposal with only of Hazardous Waste :
15. Status regarding membership/agreement with CHWTSDF :
16. Status of ETP/APCM installed (Give details of each component) with structural adequacy. :
17. Status regarding storage facility at site for storage of raw material (hazardous and other waste to be utilized/ used/ recyclers). :
18. Status of Energy meter installed on PCD :
19. Quantity of effluent & its final mode of disposal : Quantity Mode of Disposal  
Domestic Effluent  
Trade Effluent
20. Height of Stack(s) attached with process from ground level (in meters) :
21. Stack height of DG sets from ground level (in meters) :
22. Give details regarding compliance of the conditions specified in the authorization/ earlier granted (for renewal cases) :
23. Comments & details on compliance of guidelines followed by the unit for installation of Environmental sound technology regarding utilized/ used/ recyclers of Hazardous and other Waste prepared by CPCB or as amended from time to time. :
24. Whether complying the standard operating procedures or guidelines for utilize of Hazardous and other Wastes issued by the CPCB (only for utilized/ used/ recyclers). :
25. Whether standards operating procedures or guidelines of CPCB provisions and operating or not give complete details. :
26. Detail of arrangements for transportation of waste to the facility. :

**27. Recommendations**

a. (In case of grant)

Certified that the applicant is utilizing environmentally sound technologies and possesses adequate technical capabilities, requisite facilities and equipment to Recyclers/ use/ utilization of hazardous and other waste.

Therefore authorization to the applicant is recommended.

b. (In case of refusal)

In case the applicant is not complying the above mentioned stipulations then the Regional Officer will issue show cause notice for refusal of authorization to the unit before sending the case for rejection and will submit final recommendations thereafter on the basis of reply submitted by the applicant.

Signature of Field Officer  
Name & Designation

Signature of Regional Officer  
Name